



City of Ennis  
 Public Works – ROW Coordinator  
 P.O. Box 220 • 500 Lake Bardwell Dr.  
 Ennis, Texas 75119  
 (972) 875-1906  
 rowpermits@ennistx.gov

INTERNAL USE ONLY
Date Issued: _____
Registration Number: _____

## RIGHT-OF-WAY ANNUAL REGISTRATION FORM

Annual registration is required prior to applying for a ROW permit in accordance with Ordinance No. 19-0226-13 Section 16-6. Please refer to the ROW Permit checklist for additional information on application requirements. Complete the information which applies to your business entity in the space provided and return the form and attachments to: [rowpermits@ennistx.gov](mailto:rowpermits@ennistx.gov).

Is your Company authorized to do business in the State of Texas? (Please check one) \_\_\_\_ Yes \_\_\_\_ No

COMPANY'S LEGAL NAME (OWNER OF FACILITIES)			
Company Name:		Contact Name 1:	
Applicant Name:		Title:	
Address:		24-Hr Phone:	
City:	State:	Zip:	Email:
Phone #:		Contact Name 2:	
24-Hour Phone #:		Title:	
Fax #:		24-Hr Phone:	
Email:		Email:	
GENERAL CONTRACTOR			
Company Name:		Contact Name:	
Address:		24-Hr Phone:	
City:	State:	Zip:	Email:
SUB-CONTRACTOR			
Company Name:		Contact Name:	
Address:		24-Hr Phone:	
City:	State:	Zip:	Email:
CERTIFIED TELECOMMUNICATION'S PROVIDER (CTP)			
Issued by the Texas Public Utility Commission			
CTP Number:		Issued to:	
Contact Name:		24-Hr Phone:	
SERVICE OF PROCESS			
Name:		Email:	
Address:		City/State/Zip:	
ROW AUTHORIZATION			
(Please check one) <input type="checkbox"/> Franchise <input type="checkbox"/> Licensee   Ordinance Number: _____   Date: _____			
<b>OR</b> <input type="checkbox"/> State Law Authorization Pursuant to: (Check as many as apply)			
<input type="checkbox"/> Utilities Code, Chapter 66		<input type="checkbox"/> Local Government Code Chapter 283	
		<input type="checkbox"/> Local Government Code, Chapter 284	

The registered party agrees by the signature below to comply with all articles of City of Ennis Ordinance No. 19-0226-13 Section 16-6 Right-Of-Way Management, Wireless Services Design Manual, Infrastructure Design Standards as revised, and Standard Construction Details. You may find the ordinance and related documents on the City website: <https://www.ennistx.gov> click Departments and Services choose Public Works.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# RIGHT-OF-WAY ANNUAL REGISTRATION FORM

## Additional Information

Registration per right-of-way user per year \$100.00.

Registration expires December 31 of the following year after the first registration occurs.

Annual registration is required prior to applying for a ROW permit in accordance with Ordinance No. 19-0226-13 Section 16-6. The registration form must be completed and approved prior to submitting a ROW permit application. Please refer to the ROW Permit checklist for additional information on application requirements. Please call 972-875-1906 for questions regarding ROW registration or permits.

By separate attachment please furnish the following:

Provide as an attachment the name, address and telephone number of any contractor or subcontractor who will be working in the ROW on behalf of the utility or ROW user. This list may be amended as needed; however, no work shall be performed in the ROW by a contractor or subcontractor that is not on the list, regardless of whether a permit is required. Provide the names, addresses, email addresses and 24-hour telephone numbers of at least two emergency contact persons for each contractor or subcontractor.

Completed forms and attachments must be returned with original signatures to the address below in person or by mail. Please call 972-875-1906 for questions regarding ROW registration or permits

### Overnight Mail

City of Ennis Public Works  
Attn: Public Works ROW Coordinator  
500 Lake Bardwell Drive  
Ennis, Texas 75119

### Regular Mail

City of Ennis Public Works  
Attn: Public Works ROW Coordinator  
P.O. Box 220  
Ennis, Texas 75120

To expedite the review process, forms and attachments may be submitted via email to: rowpermits@ennistx.gov

It is unlawful for any person, its agents, servants or employees to perform construction in the City of Ennis ROW without a valid registration certificate. A copy of the registration certificate must be on site when work is being conducted under the provisions of the registration certificate.

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## Internal Use Only

Registration Fee Paid: \_\_\_ Yes \_\_\_ No    Check #: \_\_\_\_\_    Cash: \_\_\_\_\_    Receipt # \_\_\_\_\_

Received Date: \_\_\_\_\_    Registration #: \_\_\_\_\_    Expiration Date: \_\_\_\_\_

Received By: \_\_\_\_\_    Approved By: \_\_\_\_\_

Permit #: \_\_\_\_\_    Issue Date: \_\_\_\_\_

Location: \_\_\_\_\_